

Tariff of Fees		Charges	
Use of church for daytime events			
<i>Closure of the church to the public can be for the duration of 1 hour with an extra 30 minutes for performers or speakers to prepare. A discount for local school events can be arranged. Please contact the parish office to discuss.</i>		£210.00	
Use of church for evening events			
<i>Evening events usually start at 19:30 with the doors opening at 19:00 for the sale of tickets in the porch</i>		£420.00	
Use of church for rehearsals (per hour) inc of staff cover	Daytime & Evening	£45.00	
	Evening	-	
Church organ		£150.00	
Piano		£100.00	
Piano tuning - by request only		£70.00	
Large screen and projector		£75.00	
Custodian (per hour) charged at cost			
<i>Please note that the Custodian must be on duty during events and rehearsals and will charged, in addition, per hour</i>		£15.00	
Use of kitchen		£20.00	
Reception (per hour)	Daytime - North aisle	£75.00	
	Evening	£150.00	
Meetings (per hour)	Daytime - North aisle	£20.00	
	Evening	£40.00	
Cleaner <i>(by negotiation) charged at cost</i>		£15.00	
Staging	<i>(By arrangement with Ludlow Choral Society)</i>	<i>By negotiation</i>	
Organist	<i>(By arrangement)</i>	<i>By negotiation</i>	
Provision of stewards / SLL House Manager		<i>Included in hire fee</i>	-
		Total	£0.00

I accept the terms and conditions as laid out in this document.			
Signature:		Print your name:	
<p>When complete, this form and a deposit of £50 should be forwarded to: Commercial Manager, 2 College Street, Ludlow, SY8 1AN Tel: 01584 872023 Email: office@stlaurences.org.uk</p> <p>It would be helpful if you can email this form back to us so that we can reserve the time in the calendar. Please note that bookings will not be confirmed until we have received a signed copy of the form and your deposit payment of £50.</p> <p>Cheques should be made payable to: Ludlow PCC</p> <p>Electronic payments to: Ludlow PCC Sort Code: 40-52-40 Account: 00016766</p>			